LIBRARY SERVICES
FOR STUDENTS

BORROWING POLICIES

<table>
<thead>
<tr>
<th>Category</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>90 Days, 1 Renewal</td>
</tr>
<tr>
<td>Course Reserves</td>
<td>Varies, No Renewal</td>
</tr>
<tr>
<td>Media</td>
<td>7 Days, No Renewal</td>
</tr>
</tbody>
</table>

AVAILABLE EQUIPMENT

Computers, laptops, cameras, calculators, USB drives, projectors, whiteboards, markers, etc.
Availability varies by location.

INTERLIBRARY LOAN
You can request books and journal articles that are not available at Mercer through the online form.

COURSE RESERVES
Books, articles, videos, and more that have been placed on reserve by your professors are available for check out at the Circulation Desk.

VIEW YOUR LIBRARY ACCOUNT ONLINE

Go to libraries.mercer.edu/your-library-account to:
- Renew borrowed items
- Check status of interlibrary loans

STUDY SPACES

Group and quiet study spaces, as well as 24-hour spaces, are available in Atlanta and Macon.

PRINTING & SCANNING

Printing services are available at all library locations. Scanning is also available free of charge with a USB drive.
- 10¢ per black & white page
- 35¢ per color page

RESEARCH SERVICES

Librarians are available for walk-in assistance, by phone, online chat, and email to help with:
- Developing topics
- Finding scholarly resources
- Searching databases
- And more!

You can contact and schedule an appointment with a Research Services librarian for one-on-one research assistance.

Librarians also offer assistance on citing sources in multiple citation styles: MLA, APA, AMA, Chicago, etc.

RESEARCH GUIDES

Subject and research guides are available online for subject-specific research help.

e-RESOURCES

Access over 200 databases hosting thousands of peer-reviewed journals, e-Books, and digital media from the library’s website. Most e-Resources can be accessed from off-campus using your Mercer username and password.

ATLANTA REGIONAL COUNCIL FOR HIGHER EDUCATION (ARCHE)

Mercer is a member of ARCHE, which allows you to borrow from collections of other ARCHE libraries in specific situations. You will have to obtain an ARCHE card from the Mercer University Library.

Library Services

Circulation Services
library_circulation@mercer.edu
Atlanta: (678) 547-6284
Macon: (478) 301-2961
Douglas: (678) 547-6461
Henry: (678) 547-6316

Research Services
library_reference@mercer.edu
Atlanta: (678) 547-6282
Macon: (478) 301-2055
Douglas: (678) 547-6461
Henry: (678) 547-6379